



# How Wolsey Hall courses work for adult learners



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## Introduction

We look forward to welcoming you to Wolsey Hall Oxford but before applying we recommend you take some time to understand how our courses work. In this brochure we explain what you can expect on a Wolsey Hall course and the support that you will receive.

We offer a wide range of courses at IGCSE and A level. The Wolsey Hall learning system is designed to encourage students to become independent learners – a key skill for higher education and employment - and is based on our many years' experience helping thousands of students gain qualifications successfully while studying at home. Read our testimonials.

# Structure of the courses

## Canvas

You will access all your course materials and submit assignments via Canvas, our online learning system. The system is easy and intuitive to use and detailed instructions about how to use Canvas will be sent to you on enrolment. All our courses are broken down into modules which allows our students to study the course in manageable chunks in their own time and at their own pace.

## Textbooks and Subscriptions

All textbooks required for the course are included in the course fee together with subscriptions to educational websites which offer our students considerable savings on individual subscriptions.

Each course will contain additional online resources to supplement the textbook such as useful websites, articles, YouTube videos, online tutorials, games, quizzes, podcasts and revision aids. There may also be specific documents created by our Tutors.



**Learning by example is a key part of the Wolsey Hall learning system**

## Assignments and Tutor Feedback

At the end of each course module, you will submit an assignment to your Tutor via the Canvas online system. This is a chance for you to consolidate your understanding of the learning material covered to date.

Learning by example is a key part of the Wolsey Hall learning system. Exam courses all contain mark schemes so you can see how an examiner would grade your response. Many of our courses also contain specimen answers, which are examples of high-scoring work from other Wolsey Hall students. You will have access to both mark schemes and specimen answers once each marked assignment has been returned by the Tutor.

**Please note that we do not offer online classes in real time** as we feel that this doesn't offer the best educational experience for our students or give them the flexibility they need. However, all of our courses include enrichment and enhancement video content to complement, extend or test knowledge.

# Support on the courses

## Student Progress Manager

When you are enrolled on one of our courses you will be assigned a Student Progress Manager (SPM) who will be in regular contact with you throughout your studies to help you stay on track with your course(s) and ensure that all is running smoothly.

On enrolment, your SPM will help to prepare an Assignment Schedule for you showing when each of your assignments is due.

You should try to stick to it as closely as you can. If you fall behind this schedule for any reason, such as illness or holidays, you should contact your SPM so that the schedule can be adjusted as necessary.



**When you are enrolled you will be assigned a Student Progress Manager who will be in regular contact throughout your studies**

## Tutor(s)

You will have a designated Tutor for each of your courses who will work with you throughout as your “learning coach”.

The Tutors will assess, grade and provide detailed feedback on your assignments - answering any course-related questions you have along the way. We will send you each Tutor’s profile when you are enrolled - so you will know quite a lot about them before meeting in your first video call. Tutors will mark and return assignments within 3-5 working days. You will be alerted via Canvas when a marked assignment is ready to view.



# Support on the courses

## Exams Officers

When you are taking an exam course, our Exams Officers are here to help you with any queries you may have about registering for your exams - such as finding a convenient exam centre.

## Learning Support Manager

If you have a special educational need or require extra support in your studies, we offer a variety of options which include:

- Study skills coaching
- Mentoring
- Advice and specialist support for specific learning difficulties

These services are all delivered via video call and complement the work of our Tutors in helping you succeed in your studies.



**If you aim to attend university and would like help along the way, you should contact our University Advisor as early in the process as possible**

## University Advisor

Our University Advisor can help you:

- Select your GCE A Level subjects
- Choose a UK or international university that's right for you
- Prepare for your university application and interviews
- Write your personal statement
- Navigate the 'clearing' process (for UK universities) should that be necessary.

If you aim to attend university after completing an A Level course and would like help along the way, you should contact our University Advisor as early in the process as possible.

If you feel you would benefit from any of these services, please ask for more information.